

## Curriculum-Related Questions

- 1. When will the FSPCA Preventive Controls for Human Food (PCHF) Version 2.0 (V2.0) be finalized?**
  - The FSPCA PCHF V2.0 curriculum was finalized in October 2024.
- 2. Is the FSPCA PCHF V2.0 curriculum recognized by FDA as the standardized curriculum?**
  - Yes, the U.S. Food and Drug Administration (FDA) provided their official recognition of the FSPCA Preventive Control for Human Food V2.0 curriculum as the “standardized curriculum” on October 18, 2024.
  - Successfully completing this course is one way to meet the requirements for a “preventive controls qualified individual.” Note: Under the Preventive Controls for Human Food rule, the responsibilities of a “preventive controls qualified individual” are to oversee or perform 1) preparation of the Food Safety Plan, 2) validation of the preventive controls, 3) records review, 4) reanalysis of the Food Safety Plan.
- 3. Will FSPCA be retiring the PCHF V1.2 curriculum?**
  - Yes, The FSPCA PCHF V1.2 curriculum will be retired on June 30, 2025. Beginning July 1, 2025, FSPCA will only allow PCHF Version 2.0 participant course registration and deliveries.
- 4. How different is V2.0?**
  - Because of the significant changes in content, this curriculum is designated as V2.0 (as opposed to previous updates V1.0, to V1.1, then V1.2.).
  - Overall, the biggest areas for change include updated the hazard analysis chapter based on FDA’s current thinking and Hazard Guide, the rearranging the coverage of verification and record keeping management components within each Preventive Control chapter, the addition of more examples for each of the preventive control management components, and a streamlining of material within the chapters to reduce redundancy.
- 5. Will the allergen segment include the addition of sesame?**
  - Yes, sesame has been added as a recognized food allergen in Chapter 4 that discusses chemical hazards and in the food allergen preventive controls Chapter 11.
- 6. Will the PCHF V2.0 curriculum be translated into other languages?**
  - Spanish translations will be started as soon as possible, followed by Chinese translations. Other languages will be considered on a priority basis.
    - PCHF V2.0 Lead Instructors will be notified once translations are available.
  - **Reminder:** Consistent with the FSPCA Translation Policy (POL\_0018; issued February 14, 2022), it is possible for experienced bilingual Lead Instructors to teach an FSPCA course using a language where an official FSPCA translation is not available. In this case, the Lead Instructor must:
    - be fluent in English and the language they are using,
    - ensure the accuracy of the delivery of FSPCA training curriculum,
    - inform course participants that the translation is unofficial, e. g., watermark, and
    - provide course participants access to the official English materials, e.g., electronic, or printed copy.

## FSPCA PCHF V2.0 Lead Instructor Refresher Training Related Questions

### 7. Will FSPCA PCHF Lead Instructors need additional training on the PCHF V2.0 curriculum?

- The changes to the V2.0 curriculum are significant enough to warrant PCHF V2.0 Lead Instructor Refresher Training.
- The Lead Instructor Refresher Training covers the changes made to the V2.0 curriculum and how to deliver the new content.
- **IF** a PCHF Lead Instructor intends to continue to register and deliver FSPCA PCHF participant courses, FSPCA PCHF V 2.0 Lead Instructor Refresher Training is mandatory.

### 8. How will the Lead Instructor Refresher Training course be delivered?

- Lead Instructor Refresher Training is being offered virtually in one-day or two-half days.
  - The Lead Instructor Refresher Training is approximately 7.5 hours.
- In-person training sessions may also be scheduled at FSPCA's discretion.

### 9. When will Lead Instructor Refresher Training courses be offered?

- FSPCA started offering Lead Instructor Refresher Training from the end of October 2024.
- FSPCA PCHF Lead Instructors can find details on the [FSPCA website](#), including eligibility, important updates, course description, a “how to enroll” tutorial, full training schedule, course fees, and a course information packet outlining complete details.

### 10. What resources will be provided for the Lead Instructor Refresher Training?

- For virtual deliveries, the following electronic resources are provided for download:
  - Course Agenda
  - V2.0 Instructor Guide
  - V2.0 Exercise Workbook
  - PDF of Refresher Training Slides
  - PCHF Food Facility Type and Applicable Regulations Table (Form 0064)
  - Common Process and Facility Related Hazards (Form 0231)
  - Weblink to FDA Hazard Guide Appendix 1
  - V2.0 Advertising Requirements (Form 0028)
  - Course Registration and Delivery (Policy 0017)



**IMPORTANT! All resources MUST be downloaded prior to the Lead Instructor Refresher course start date and be accessible throughout the training.**

### 11. Will Lead Instructors get a new LI certificate after Refresher training?

- Yes, Lead Instructor will receive an updated V2.0 certificate after successful completion of the Refresher training with a new unique certificate number.

### 12. Will my prior PCHF Lead Instructor certificate expire?

- FSPCA certificates do not expire. However, only those Lead Instructors with PCHF V2.0 Lead Instructor certificates will be eligible to register and deliver the updated curriculum.

**13. Can PCHF Lead Instructors still offer PCHF v1.2 participant courses?**

- Yes, PCHF Lead Instructors are still able to register and deliver PCHF V1.2 participant courses, with FSPCA PCHF V1.2 participant course certificates issued, until the FSPCA PCHF v1.2 curriculum is retired on June 30, 2025.
- Beginning July 1, 2025, FSPCA will only allow PCHF Version 2.0 participant course registration and deliveries.

**14. What happens if I am unable to complete the FSPCA PCHF V2.0 Lead Instructor Refresher Training before the FSPCA PCHF V1.2 curriculum is retired?**

- You will be required to complete the prerequisite FSPCA Preventive Controls for Human Food Version 2.0 participant course and successfully complete the full FSPCA Preventive Controls for Human Food Version 2.0 Lead Instructor course.
  - FSPCA reserves the right to amend this requirement in the event of special circumstances or if extenuating circumstances exist.

**PCHF V2.0 Lead Instructor Related Questions**

**15. Will PCHF PCQIs trained under V1.2 need to retake the updated curriculum?**

- Since PCQIs are not required to obtain a training certificate to comply with the regulation/rule, this will not be an FSPCA requirement.
- However, one of the benefits of taking the updated curriculum is to be in line with FDA's current thinking since the curriculum has been updated to incorporate all of FDA's guidance information that was issued after v1.2 curriculum was published.

**16. When will the FSPCA PCHF V2.0 Blended Course (Part 1 and Part 2) be available?**

- The PCHF V2.0 Blended course will not be available until early 2025.
- PCHF Lead Instructors will be notified when the FSPCA PCHF V2.0 Blended Course is available.

**17. Can a participant enroll in my PCHF V2.0 Part 2 Blended Course if they have a PCHF V1.2 Part 1 enrollment ticket?**

- No, both Part 1 and Part 2 of the Blended course must be the same version of the curriculum.

**18. Can PCHF V2.0 Lead Instructors contact FSPCA if they have questions about the V2.0 updated curriculum?**

- Yes! With the release of the FSPCA Preventive Controls for Human Food (PCHF) V2.0 curriculum, FSPCA has established a specialized team to handle PCHF V2.0-related questions. Lead Instructors can submit a query to the specialized team via the [FSPCA Technical Assistance Network](#) especially if they have questions after they read their Instructor Guide or once they start delivering PCHF V2.0 participant courses.

**19. How can a Lead Instructor purchase a hardcopy of the PCHF V2.0 Instructor Guide?**

- Lead Instructor Guides are NOT available for purchase on the public nor Lead Instructor Bookstores and should not be ordered for your course participants.
- If a Lead Instructor needs to purchase a hard copy of the FSPCA PCHF V2.0 Instructor Guide, please submit your request via this form: <https://www.ifpti.org/li-material-order-form>
  - You must be enrolled in, or have successfully completed, Lead Instructor Refresher Training to be eligible to purchase an FSPCA PCHF V2.0 Instructor Guide
  - PCHF V2.0 Lead Instructor Kit: \$85.00 USD (includes the Instructor Guide and Exercise Workbook)

**20. When will the PCHF V2.0 Instructor Resource Portal be available?**

- The PCHF V2.0 Instructor Resource Portal is now open to all PCHF Lead Instructors who have successfully completed the FSPCA PCHF V2.0 Lead Instructor Refresher Training.
  - Need a reminder of how to access the portal? Watch the video tutorial: [Version2 LI Portal.mp4](#)

**21. Where can a Lead Instructor find all necessary training materials needed to deliver a V2.0 Participant Course?**

- The V2.0 Instructor Resource Portal includes all the following electronic course materials needed for a PCHF V2.0 Lead Instructor to deliver a PCHF V2.0 participant course:
  - **PCHF V2.0 Participant Manual:** the manual that your participants will need for reference and knowledge
  - **PCHF V2.0 Instructor Guide:** the Guide you will need as a Lead Instructor. Gives additional information for Lead Instructors to use.
  - **PCHF V2.0 Exercise Workbook:** the Workbook that your participants will use
  - **PCHF V2.0 PowerPoint Slides:** slides you will use for presentation of each chapter
  - **PCHF V2.0 Food Safety Plan Teaching Examples** are coming soon!

**22. As a V2.0 Lead Instructor can I use the V1.2 Food Safety Plan Teaching Examples until the V2.0 Teaching Examples are ready?**

- No, you should not use the V1.2 version of the Food Safety Plan Teaching Examples as the hazard analyses are not consistent with the V2.0 hazard analysis approach.

**23. How many contact hours are required for a PCHF V2.0 participant course?**

- Per the FSPCA Participant Course Registration and Delivery Policy (POL\_0017; issued October 24, 2024) a minimum of 22 contact hours is required.
- **Note:** Pages xvii – xviii of the PCHF V2.0 Instructor Guide shows the estimated duration of each chapter in the course. In addition, a V2.0 Participant Course agenda template will be available in the PCHF V2.0 Instructor Resource Portal.

**24. Who can deliver a PCHF V2.0 participant course?**

- Per the FSPCA Participant Course Registration and Delivery Policy (POL\_0017; issued October 24, 2024) at least one PCHF V2.0 Human Food Lead Instructor **MUST** be present to deliver a PCHF V2.0 participant course. If an assistant instructor is used that individual **MUST** have an FSPCA PCHF v2.0 Lead Instructor or FSPCA PCHF V2.0 participant course certificate.
- **Note:** The PCHF V2.0 Lead Instructor must be present for the entire PCHF V2.0 participant course if the Assistant Instructor is not an FSPCA PCHF V2.0 Lead Instructor.

**25. When can PCHF V2.0 Lead Instructors register and deliver their PCHF V2.0 participant courses?**

- After successfully completing Lead Instructor Refresher Training, a V2.0 Lead Instructor may register their FSPCA PCHF V2.0 participant courses at any time.
  - However, the earliest start date for a PCHF V2.0 participant course delivery is **January 1, 2025**.
- **Reminders!**
  - A PCHF V2.0 participant course **must be registered and approved before the course is advertised.**
  - Per the FSPCA Participant Course Registration and Delivery Policy (POL\_0017; issued October 24, 2024), a participant course must be registered at least 2 weeks before delivery.
  - It is the Lead Instructor's responsibility to keep support staff informed of all FSPCA policies and requirements.